

First Baptist Church – North Myrtle Beach, SC
Events Team Leader
Task List

Task	Meeting Date	Meeting Time	Task Start Date	Task End Date	Page #
MEETING: Leadership Team Training #1	9/15/26	7:00PM			
MEETING: Early Commitment Coordinator Training	9/15/26	8:00PM			
Send Enrollment Letters to Your Coordinators			9/15/26	9/22/26	5
Review Instructions for Early Commitment Event Presentation			9/15/26	9/22/26	9
Confirm Location and Budget for Early Commitment Dinner			9/15/26	9/29/26	8
Develop the Early Commitment Dinner Invitation List			9/15/26	9/29/26	8
Attend Your Assigned Teams' Training Meetings			9/15/26	10/6/26	4
Confirm Program Manager Receives Early Commitment Dinner Invitation List			9/26/26	9/29/26	8
MEETING: Leadership Team Training #2	10/6/26	7:00PM			
MEETING: Early Commitment Team Training	10/6/26	8:00PM			
Confirm Prep and Mailing of Early Commitment Dinner Invitations			10/12/26	10/19/26	8
Event: Vision Sunday			10/25/26	10/25/26	
Confirm Open Invitation to Early Commitment Dinner (by Pastor)			10/29/26	11/5/26	8
Confirm Early Commitment Dinner Reservation Calls			10/30/26	11/2/26	9
Event: Early Commitment Dinner			11/12/26	11/12/26	
Monitor Return of Early Commitments			11/15/26	11/19/26	9
Event: Commitment Day			11/22/26	11/22/26	
Event: Celebration Sunday			12/6/26	12/6/26	